

CODORUS TOWNSHIP - ORGANIZATIONAL MEETING
JANUARY 6, 1992

The Codorus Township Board of Supervisors held the 1992 Organizational meeting January 6, 1992 at 7:30 P.M. in the Township office. Present were supervisors Lamar Glatfelter, Charles Wehrly and James Bailey, the newly elected member of the Board. Also present were: Rick Sechrist and Robert Perry.

Charles Wehrly made a motion to appoint Lamar Glatfelter as acting Chairman to open the meeting and Goldie Day as acting Secretary, seconded by James Bailey. This motion carried.

Acting Chairman Lamar Glatfelter opened the meeting by asking for a nomination for Chairman of the Board for the Year 1992.

James Bailey made a motion to nominate Lamar Glatfelter to serve as Chairman of the Board for the Year 1992, seconded by Charles Wehrly. This motion carried.

Charles Wehrly made a motion to appoint James Bailey to serve as Vice-Chairman of the Board for 1992, seconded by Lamar Glatfelter. This motion carried.

James Bailey made a motion to appoint Goldie Day to serve as Secretary-Treasurer for the Year 1992, seconded by Charles Wehrly. This motion carried.

Lamar Glatfelter made a motion to appoint Charles Wehrly as Roadmaster and Superintendent for the Year 1992, seconded by James Bailey. This motion carried.

Charles Wehrly made a motion to appoint Lamar Glatfelter as Roadmaster, seconded by James Bailey. This motion carried.

Lamar Glatfelter made a motion to appoint James Bailey as Roadmaster, seconded by Charles Wehrly. This motion passed.

James Bailey made a motion to give the Superintendent the authority to hire and dismiss employees as the need arises, seconded by Lamar Glatfelter. This motion carried.

Lamar Glatfelter made a motion to give the Superintendent the authority to make purchases up to \$500.00 in case of an emergency, seconded by James Bailey. This motion carried.

Charles Wehrly made a motion to retain John Herrold as Solicitor to the Board for the year, at an hourly rate of \$70.00 and a fixed rate of \$165.00 for attendance at regularly scheduled meetings, seconded by James Bailey. This motion carried.

Lamar Glatfelter made a motion to retain David Davidson of C.S. Davidson, Inc. as engineer for the year, seconded by Charles Wehrly. This motion passed.

Charles Wehrly made a motion to retain Gilbert Malone as Solicitor to the Township Planning Commission for the year, seconded by Lamar Glatfelter. This motion passed.

James Bailey made a motion to retain Irvin Rappoldt as Zoning Officer for the year, seconded by Charles Wehrly. This motion carried.

Lamar Glatfelter made a motion to retain Mahlon Stambaugh as Sewage Enforcement Officer for the year, seconded by James Bailey. This motion carried.

Charles Wehrly made a motion to retain John Klinedinst of C.S. Davidson, Inc. as alternate Sewage Enforcement Officer for the year, seconded by James Bailey. This motion carried.

James Bailey made a motion to retain Gary Masimore as Chairman of the Vacancy Board for the year, seconded by Lamar Glatfelter. This motion carried.

Lamar Glatfelter made a motion to retain Marilyn Goodson as representative to the York Area Earned Income Tax Bureau and Goldie Day as alternate representative for the year, seconded by James Bailey. This motion carried.

Lamar Glatfelter made a motion to appoint Charles Wehrly as voting delegate to the State Convention, seconded by James Bailey. This motion passed.

Charles Wehrly made a motion to send the other two supervisors and the secretary to the 1992 State Convention as delegates, seconded by Lamar Glatfelter. This motion passed.

Charles Wehrly made a motion to pay the Secretary-Treasurer \$426.00 per week, seconded by James Bailey. This motion passed.

Lamar Glatfelter made a motion to pay hired help as follows:
\$10.65 per hour for equipment operators
\$10.40 per hour for new employees with experience
\$ 9.95 per hour starting rate for new employees
without experience

James Bailey seconded this motion. This motion passed.

James Bailey made a motion to pay time and one-half for all hours worked in excess of eight (8) hours per day, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion to make the new rates retroactive to January 1, 1992, seconded by James Bailey. This motion passed.

James Bailey made a motion to pay full time regularly employed employees eleven (11) paid holidays per year: (1) New Years Day (2) Good Friday (3) Memorial Day (4) July 4th (5) Labor Day (6) Thanksgiving Day (7) Christmas Day (8) & (9) two floating holidays of the employees choice (10) & (11) the two election days. Lamar Glatfelter seconded this motion. The motion passed.

Lamar Glatfelter made a motion to pay part-time employees holiday pay only if they are working when the holiday falls, but no floating or election day holidays, seconded by James Bailey. This motion passed.

Lamar Glatfelter made a motion that should an emergency arise, requiring the employee to work on a holiday, the holiday would then be taken the first working day after the emergency has ended, seconded by Charles Wehrly. This motion passed.

James Bailey made a motion to pay full time regular employees two weeks vacation pay provided the employee has been employed one full year up to eight years; three weeks vacation pay for employees with eight to fifteen years of service and four weeks vacation pay after fifteen years of service, seconded by Lamar Glatfelter. This motion passed.

Charles Wehrly made a motion to pay part-time employees three days vacation pay, provided the employee has worked twenty weeks during the year, seconded by James Bailey. This motion passed.

Lamar Glatfelter made a motion to pay regular full time employees ten (10) days sick leave per year with unused days accumulating to thirty (30) days, which can be paid upon leaving the Township employ after ten years of service or at retirement age of 62 or older, seconded by James Bailey. This motion passed.

Charles Wehrly made a motion to pay regular full time employees the difference in Jury Duty pay and their regular pay if the employee should be called for Jury Duty, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion to pay full time employees three days pay for a death in the immediate family (mother, father, son, daughter, sister, brother, spouse, grandparent or grandchild), and one day for an in-law, aunt or uncle. James Bailey seconded this motion. This motion passed.

Charles Wehrly made a motion that the Board of Auditors set the Secretary-Treasurer's Bond at \$600,000., seconded by Lamar Glatfelter. This motion passed.

James Bailey made a motion to request the Auditors set the rate of pay for Supervisors working as roadmasters at \$11.15 per hour, with time and one-half for all hours worked in excess of eight (8) hours per day, seconded by Lamar Glatfelter. Supervisor Charles Wehrly abstained from voting on this motion. The motion passed.

Lamar Glatfelter made a motion to ask the Auditors to make the rate of pay for roadmasters retroactive to January 1, 1992, seconded by James Bailey. Charles Wehrly abstained from voting. The motion passed.

James Bailey made a motion to request that the Auditors set the same Holiday, Vacation, Sick Pay, and Jury Duty and Funeral Pay for the Supervisors working full time as Roadmasters as that set by the Board for other full time employees. Lamar Glatfelter seconded this motion. Charles Wehrly abstained from voting. The motion passed.

Charles Wehrly made a motion to pay Township employees 26¢ per mile for the use of their personal vehicles for Township business, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion that the Auditors set the same mileage allowance for Supervisors using their personal vehicles for Township business as that set by the Board for other employees, seconded by James Bailey. Charles Wehrly abstained from voting. This motion passed.

Charles Wehrly made a motion to retain Farmers Bank and Trust Co. as banking institution for the year, seconded by Lamar Glatfelter. This motion passed.

James Bailey made a motion to continue to hold regular monthly meetings the first Thursday and second Wednesday of every month at 7:30 P.M., seconded by Charles Wehrly. This motion passed.

Lamar Glatfelter made a motion to pay the Sewage Enforcement Officer \$100.00 for each percolation test performed, \$50.00 for each permit issued, \$50.00 for each site inspection, \$20.00 for each extra trip to a site, \$40.00 for each extra probe in excess of two on first day visit and \$20.00 for attendance at Township meetings. Charles Wehrly seconded this motion. The motion passed.

Charles Wehrly made a motion to pay the Zoning Officer \$35.00 for each building permit issued and \$35.00 for each home occupation permit issued, seconded by James Bailey. This motion passed.

James Bailey made a motion to pay the Secretary of the Township Planning Commission \$20.00 for each meeting as expense money, seconded by Lamar Glatfelter. This motion passed.

Charles Wehrly made a motion to pay members of the Planning Commission \$15.00 for each site inspection attended, seconded by James Bailey. This motion passed.

Lamar Glatfelter made a motion to pay members of the Township Zoning Hearing Board \$20.00 for each hearing attended, seconded by Charles Wehrly. This motion passed.

James Bailey made a motion to appoint Ruth Baer, the elected Tax Collector, to collect the Township Per Capita taxes (Act 511) for the Year 1992, seconded by Lamar Glatfelter. This motion passed.

Charles Wehrly made a motion to pay Goldie Day \$50.00 per month for cleaning the office and rest rooms, seconded by James Bailey. This motion passed.

Lamar Glatfelter made a motion to give the Secretary-Treasurer the authority to write checks between regular monthly meetings for payroll and for any bills that would have a late penalty, seconded by Charles Wehrly. This motion passed.

James Bailey made a motion to pay the registration fee, mileage allowance plus \$35.00 attendance fee for those attending the York County Convention for Townships of the Second Class to be held January 11, 1992. Lamar Glatfelter seconded this motion. This motion passed.

Lamar Glatfelter made a motion to reimburse delegates attending the State Convention in Hershey for the following:

- (1) Actual cost of the registration fee
- (2) A mileage allowance of 26¢ per mile for travel or the actual cost of gasoline bought if car pooling.
- (3) Actual expense for meals with a maximum of \$50.00 per day for the four day Convention.
- (4) Actual motel/hotel expense for room accommodations.
- (5) Voting delegate Charles Wehrly will be reimbursed for three days at his regular rate of pay as Roadmaster.

Delegates must submit all receipts for expenses before reimbursement can be made.

James Bailey seconded this motion. Charles Wehrly abstained. This motion passed.

The organizational meeting closed at 8:30 P.M. on motion by Lamar Glatfelter and second by Charles Wehrly.

Respectfully submitted,

Goldie Day
Goldie H. Day, Secretary